High School Student Enrollment in ExplorEC

Create an account

The enrollment process must be initiated by the student. This portal will be used for all students wishing to take classes at any of Maine's Public Universities. Students must create a new account in the ExplorEC portal the first time applying for courses through this new system (even if a student has previously enrolled in a University course).

You will need your parent/guardian's email address to submit an application:

Log in at:

https://explorec.maine.edu/

Select "Set up a new account".

Enter demographic details.

Complete the form by entering your demographic details. You will only have to enter this information once. Once your account is created you can use your email address and password to log into the system. Please enter your information carefully, it will be used to generate a permanent college transcript.

Please complete this form to start your registration		Already completed the form? Please Login »
First Name		Need to add more classes? Please Login »
Last Name		
Middle Initial		
Preferred Name		

Please note that you must enter a personal email address, not the address assigned by your high school.

Select your high school from the drop down menu. Do not write in the name of your high school unless your school is not listed.

Select your high school ▼

☑ Check the box if your high school is not in the list

Parent Information

You will need the email address of a parent or guardian and mailing address.

Parent/Guardian First Name

[Parent/Guardian First Name]

Parent/Guardian Last Name

[Parent/Guardian Last Name]

Parent Email

[Parent/Guardian Email]

Mailing Address

[   ]

City

[City]

State

[MAINE ▾]

Zip Code

[   ]

☐ Check the box if your home and mailing address are different

Submit form to continue.

[Submit Form & Continue »]   [Cancel]

You will apply for classes on the next page

Course Search

Search for the course you would like to enroll in. There are multiple dropdown menus to narrow down your search.

If you are taking a class located at your high school, and taught by your high school teacher (concurrent enrollment), click the tab "EC Class(es) in your High School". If you are taking a class at a regional technical center, you may not see the classes. In this case, you will need the course number. You can enter the course number in the Search for Class(es) screen.

Students may earn up to 6 tuition free credits per semester for a total of 12 per academic year at all public institutions. (Bridge Academy students may enroll in up to 13 credits in the Fall semester to accommodate their cohort learning model and a year-long course delivery.)

Search for Class(es)   EC Class(es) in your High School   My Class Application(s)

Please use the form to search for classes

Select Campus

Any Campus ▾

Select Term

Spring 2020 ▾

Select Location

All ▾

Select Course

▾

Select Start Time(s)

Show All ▾

If you know the exact Class Number please enter below

Ex: 12345

Submit form and Search for Class(es) »

You can also use keywords to search for a particular course.

Select Program/Subject

English

☐ [Select all]

☐ English Composition I

The search will return the results of the class sections available for you register. Please select ALL the classes you wish to apply for and click 'Apply for Classes'.

Prerequisites

Look carefully at the prerequisites listed for courses you are applying for. Prerequisites are requirements that must be met before a student can enroll in a specific course. If you apply for a course, but have not met the prerequisite, your application will be returned to you and you will be asked to select a different course.

Class Applications

The courses you have applied for will appear below.

| Search for Class(es) | EC Class(es) in your High School | Class Application(s) |

Below are the class sections you have applied to register.

Term	Course	Faculty	Schedule	Status

FERPA Release form (Student Consent to Release Information)
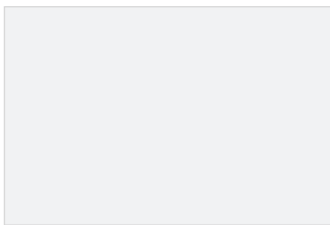
You will see the message: Your selected course(s) have been added. If you are done adding classes please review and complete the FERPA release form. Click "review and complete the FERPA" to move to the next step. Read and complete the FERPA form. This form is optional for students 16 and older, but is strongly encouraged.

As an Early College Student, you are included in the University's FERPA (the Family Educational Rights and Privacy Act) policy. Your education records will be kept confidential and will only be shared with your permission or under provisions of the law. You are encouraged to enter the name of parent(s) or guardian(s) that you wish to grant permission to access your education records (including course grades and payment information). You must also assign a 4 digit PIN (personal identification number) to each person and share that number with them. When your parent or guardian calls the EC Administrator, they will need to provide their PIN for verification purposes.

Student Agreement

Read and sign the Student Agreement. Please note that each University may have some differences in course fees and costs for credits when students enroll in more than 6 classes per semester. Students should visit the website at their University for specific policies and fees.

Sign Below

Clear

Submit Agreement Form

Parent Consent

Request and submit parent/guardian consent to enroll in the course(s) you have applied for. The parent will receive an email and link to sign the consent form. Note if your parent/guardian is with you when you apply, click on Sign Parent Consent Form. When a parent/guardian signs the consent form from the student portal, ExplorEC will send the parent/guardian an email confirmation.

Dashboard

The dashboard will keep track of your progress as each step in the application is completed. If you need to change any of your contact or other information, select "My Profile".
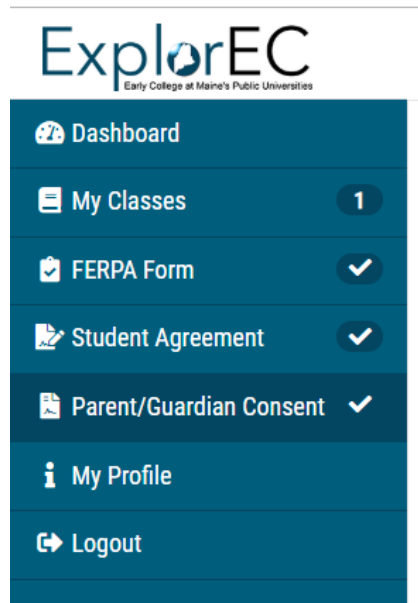
Future Logins

The next time you visit the ExplorEC portal, you can login using your email address and password.

Next Steps

Your high school guidance counselor or administrator will review and approve your application. Then, an Early College Administrator at your campus will process your application and will send you an email confirmation when you have been enrolled for the course or if you need to select a different course. Incomplete applications will not be processed.

Troubleshooting

If you have issues with ExplorEC, please contact the EC Administrator at the campus you are enrolling in.

https://academics.maine.edu/early-college/early-college-contact-us/