

## Parking Policy For The University of Maine at Machias

**PURPOSE:** The University of Maine at Machias' parking policy is to ensure that vehicles parked or operated on campus do not interfere with the normal day-to-day operations of the University or with emergency vehicles when on campus, that safety is assured to pedestrians and other motorists and that designated handicap parking spots remain available for vehicles displaying appropriate placards.

**REGISTRATION:** All vehicles belonging to students, staff and faculty, which are parked on campus, must be registered with UMM. Members of the UMM community can register their vehicle by stopping by Student Services in Powers Hall or the Facilities Office in the Crandlemire Building. Once you fill out the registration form, you'll receive a parking permit which needs to be placed on the bottom right corner of the front windshield (passenger side). Registration of a vehicle entitles the operator to park that vehicle in any appropriate parking space on campus.

**HANDICAP PARKING:** Any vehicle parked in a designated handicap parking spot must display a valid handicap plate or placard.

**GENERAL PARKING REGULATIONS:** Parking is permitted only in areas designated for parking. Parking is prohibited, whether it is posted or not, in roadways, loading zones, service and delivery areas, fire lanes, sidewalks and on grass.

Driveways, entryways to parking lots and the Dorward Circle are all considered fire lanes and must remain clear of parked vehicles.

Parking on the UMM campus is considered a privilege and may be revoked if vehicle owners do not follow these regulations.

University of Maine at Machias has no liability for damages other than those caused by its own vehicles. Owners and operators of motor vehicles on campus are encouraged to carry liability insurance.

The University reserves the right to change parking privileges temporarily in any area by appropriate postings.

Motor vehicles, including motorcycles and motorbikes, are not allowed in any UMM building for any reason.

Double parking is not permitted anywhere on campus.

Vehicles belonging to residential students, which are being left on campus during school breaks, must be moved to a specifically designated lot, which will be announced prior to each break.

Motor vehicles using any parking area shall be duly registered (State and University), be in operating condition at all times, and shall be in compliance with these rules. Failure to comply could result in the vehicle being towed.

Under no circumstances are vehicles authorized to be plugged into any building on campus.

The parking spots between the jersey barriers and Kilburn Commons are reserved for Kilburn employees.

Lack of space in a convenient parking lot is not a valid excuse for violating parking regulations.

Any parked vehicle blocking traffic, obstructing access to parking areas, located in the fire lane or marked tow-away area, is subject to fines and/or being towed away at the owner's risk and expense.

Failure to comply with University vehicle regulations may result in fees, removal, suspension and/or revocation of parking privileges, and/or other appropriate disciplinary actions, including, but not limited to, proceedings under the Student Conduct Code, or any combinations of such penalties.

The fact that a vehicle is unlawfully parked or is involved in a moving violation shall be prima facie evidence of the act of such vehicle by the person in whose name the vehicle is registered, or if the vehicle is not registered with UMM, the person in whose name the vehicle is registered with the appropriate Department of Motor Vehicles.

**WINTER REGULATIONS:** Between November 15<sup>th</sup> and March 31<sup>st</sup>, no parking is allowed on the side of any road or major parking lot other than the residential lots between the hours of midnight and 7:00AM. Up to date maps and parking instructions will be posted around campus at the beginning of November.

After snowstorms, residential students will be informed as to when they need to move their vehicle to the Soccer Lot so the residential lots can be plowed. Vehicles that are not moved and impede snow removal may be cited or towed. All expenses with a towed vehicle are the responsibility of the vehicle's owner.

**CITATIONS:** When a citation is issued, a student will receive an email notifying them of the reason for the citation, the amount of the citation and the appeals process. Citations will be applied to a student's account and can be paid at the Business Office located in Power's Hall.

Citation Amounts For Registered Vehicles:

- Parking in no parking zone – \$15.00
- Parking in non-parking area (i.e. on grass or sidewalks) – \$15.00
- Parking overtime in timed space – \$15.00
- Parking in handicapped space without handicap placard – \$25.00
- Parking in roadway or fire lane – \$50.00
- Violating one-way traffic flow – \$50.00

Citation Amounts For Non-Registered Vehicles:

- Parking in no parking zone – \$25.00
- Parking in non-parking area (i.e. on grass or sidewalks) – \$25.00
- Parking overtime in timed space – \$25.00
- Parking in handicapped space without handicap placard – \$35.00
- Parking in roadway or fire lane – \$60.00
- Violating one-way traffic flow – \$60.00

**TOWING:** The University reserves the right to have moved or removed any vehicle that violates its established parking regulations. Persons picking up a vehicle that has been towed from campus will be required to pay the towing agency for the tow and any storage fees. The cost of the tow is determined by the tow company and not the University. If a vehicle is towed from one location on campus to another, the tow charge is \$90.00.

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