

**Board of Visitors Meeting
University of Maine Machias
November 9, 2015**

Attendees: Ron Beckwith, Wendy Harrington, Becky McKenna, Anne Perry, Charles Rudelitch, Traci Sanborn (via phone), Dwayne Shaw, Kathy Sparaga, Stuart Swain, Marjorie Withers
 Guests: Mel Adams, William Otto
 Notes: Amy Lentz

Topic	Discussion	Decision
Review Agenda and Minutes	The September 2015 meeting minutes were reviewed.	The minutes were approved.
Campus Update	<p>Stuart Swain announced that President Hedlund's surgery was successful and she is recovering as expected.</p> <p>Mel Adams provided an update on the final enrollment data for the semester. While new student numbers are higher than budgeted, the number of returning students is down.</p> <p>Stuart Swain reported that the condition of Kimball Hall has deteriorated, and the University will be asking the Board of Trustees for funds to demolish the building in the summer of 2016. The CNG project is on schedule and should be completed in the next few weeks. New sound and lighting equipment has been installed in the Performing Arts Center.</p> <p>The Institution is projecting a budget deficit of approximately \$1.3 million. The campus will continue to explore ways to close the budget gap.</p>	
BOV Liaison to UMM Faculty Meeting	The Board welcomed William Otto as the faculty representative to the Board of Visitors.	Marjorie Withers volunteered to serve as the BOV liaison to the Faculty. Anne Perry will serve as a second.
Revision of By-laws	The Board reviewed the proposed changes to the By-laws.	The Board approved the revised By-laws with one minor grammatical edit.
Subcommittees	Charles Rudelitch asked for volunteers to serve on the Board subcommittees. It was suggested that a member of campus serve on the subcommittees as well.	Amy Lentz will forward the charters to the Board via email. The Board should notify Charles Rudelitch and/or Amy Lentz if they wish to sit on one or both of the committees.

Outreach to Other BOVs	<p>The Board of Visitors at the University of Maine at Fort Kent have expressed an interest in meeting with UMM's BOV.</p> <p>Charles Rudelitch and other attendees provided a report on the BOT/BOV Summit held on November 6th.</p>	Charles Rudelitch will coordinate a visit in early December.
Report on the Chancellor's Visit	The Board discussed Chancellor Page's charge to the campus during his visit on October 21st. They also explored strategies to help the University position itself for a strong future.	Board members will research these strategies and report back at the January meeting.
Agenda for Next Meeting	The Board discussed a list of items to be included on the next meeting agenda.	Suggested items will be included on the agenda.