

**Board of Visitors Meeting
University of Maine Machias
September 14, 2015**

Attendees: Tom Boutureira (via phone), Susan Corbett, Bonnie Fortini, Joyce Hedlund, Nichole Jamison, Doug Jones, Judd McBrine, Becky McKenna, Elizabeth Neptune, Charles Rudelitch, Kathy Sparaga, Marjorie Withers
 Guests: Mel Adams, Stuart Swain
 Notes: Amy Lentz

| Topic | Discussion | Decision |
|---------------------------|--|--|
| Review Agenda and Minutes | The July 2015 meeting minutes were reviewed. | The minutes were approved. |
| President's Report | <p>Mel Adams provided an update on the current enrollment data. While new student numbers are higher than budgeted, the number of returning students is down. Joyce reported that the University will need to curtail expenses to compensate for the lack of revenue.</p> <p>Joyce reported on the goals that Chancellor Page has given her for the academic year.</p> <p>The institution continues to focus on its marketing efforts to improve recruitment and retention rates.</p> | |
| One University | Joyce reported that the President's Council met for 3 days each month over the summer to plan One University and the steps the System must take to become more fiscally stable. The process is one of adaptive change, and it will be student-centered. The System will continue to have 7 mission-differentiated campuses, all with a common purpose, set of values and principles for decision-making. Efforts to combine administrative resources, unify the budget and integrate academic programs across the System are currently underway. Chancellor Page is planning to visit each campus in October to communicate these changes. | |
| Revision of By-laws | The Board reviewed the proposed changes to the By-laws. | The Board approved the revised By-laws with one minor change to the name of the Promotion Committee. The By-Laws will be edited and a final copy will be distributed to the Board. |

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| Subcommittees | The Board reviewed the proposed charters for the Promotion Committee and the Recruitment & Orientation Committee. | The charters were approved as written. Members who wish to sit on these committees should notify Amy Lentz. |
| Executive Session | The Board went into Executive Session at 6:20pm. The meeting was adjourned at 7:00pm. | |