

**Board of Visitors Meeting  
University of Maine Machias  
January 11, 2016**

Attendees: Tom Boutureira (via phone), Susan Corbett (via phone), Nichole Jamison, Judd McBrine, Liz Neptune, Anne Perry, Charles Rudelitch, Traci Sanborn, Dwayne Shaw, Kathy Sparaga, Stuart Swain, Marjorie Withers  
 Guests: Mel Adams, Kay Kimball, William Otto  
 Notes: Amy Lentz

<b>Topic</b>	<b>Discussion</b>	<b>Decision</b>
Review Agenda and Minutes	The November 2015 meeting minutes were reviewed.	The minutes were approved.
Campus Update	<p>Stuart Swain announced that he has officially accepted the position of Interim President, and Kay Kimball has assumed the role of Interim Provost.</p> <p>A brief overview of the progress of the One University initiative was provided, along with an update on the development of UMM's FY17 budget.</p> <p>UMM is finalizing a Memorandum of Understanding with Washington County Community College to share programming and facilitate credit transfers.</p> <p>The CNG project is almost complete. The work done on Powers Hall in 2014-2015 received a Maine Preservation Award. The Board of Trustees approved funding to demolish Kimball Hall. The building is slated to come down next summer.</p> <p>Mel Adams provided a brief enrollment update.</p>	
BOV/BOT Executive Committee Report	<p>Tom Boutureira reported on the December 14<sup>th</sup> BOV/BOT Executive Committee phone conference.</p> <p>A representative from USM's BOV encouraged each board to create a "sphere of influence" to quantify community support.</p>	UMM's Board of Visitors will consider formulating a similar list.

Subcommittees	Nichole Jamison and Traci Sanborn have volunteered to work on the Promotion Committee. The BOV Executive Committee members will serve on the Recruitment and Orientation subcommittee.	Amy Lentz will work with subcommittee members to create a schedule.
Outreach to Other BOVs	The Board of Visitors at the University of Maine at Fort Kent have expressed an interest in meeting with UMM's BOV.	Charles Rudelitch will coordinate a visit.
Chancellor's Charge to the Campus	<p>During his visit in early December, the Chancellor asked the campus to identify the resources it would need to successfully fulfill its strategic plan. Stuart briefly outlined the steps the campus has taken to address the Chancellor's charge. Stuart invited the Board to be as involved as they would like in this process.</p> <p>The Board further discussed UMM's current community partners, and provided feedback on the attributes that would make the University a better partner.</p>	Stuart will continue to keep the Board apprised of the University's response to the Chancellor.
BOV Representative to the PBAC	Stuart asked for a volunteer to represent the BOV on the University's Planning & Budget Advisory Committee (PBAC).	A PBAC schedule will be forwarded to the Board when it is available.
Agenda for Next Meeting	The Board discussed a list of items to be included on the next meeting agenda.	Suggested items will be included on the agenda.